CHAPTER 7 NON-INDIVIDUALS Packet includes the following:

-Voluntary Petition (4 pages)
-Declaration Under Penalty of Perjury for Non-Individual Debtors
-Summary of Assets and Liabilities for Non-Individuals
-Schedules A/B, D, E/F, G and H
-Statement of Financial Affairs for Non-Individuals
-Disclosure of Compensation of Attorney for Debtor
-Sample Matrix
-Payment Methods
-DeBN (Debtor Electronic Noticing Request)
-DeBN Brochure

Fill in this information to identify the case:

United States Bankruptcy Court for the:

_____ District of _____
(State)

Case number (*If known*): _____ Chapter _____

❑ Check if this is an amended filing

Official Form 201

Voluntary Petition for Non-Individuals Filing for Bankruptcy

04/16

If more space is needed, attach a separate sheet to this form. On the top of any additional pages, write the debtor's name and the case number (if known). For more information, a separate document, *Instructions for Bankruptcy Forms for Non-Individuals,* is available.

1. Debtor's name _____

2. All other names debtor used in the last 8 years

Include any assumed names, trade names, and *doing business as* names

_____
_____
_____
_____
_____

3. Debtor's federal Employer Identification Number (EIN)

__ __ – __ __ __ __ __ __ __

4. Debtor's address

Principal place of business

_____
Number Street

_____

_____
City State ZIP Code

_____
County

Mailing address, if different from principal place of business

_____
Number Street

_____
P.O. Box

_____
City State ZIP Code

Location of principal assets, if different from principal place of business

_____
Number Street

_____

_____
City State ZIP Code

5. Debtor's website (URL) _____

6. Type of debtor

❑ Corporation (including Limited Liability Company (LLC) and Limited Liability Partnership (LLP))
❑ Partnership (excluding LLP)
❑ Other. Specify: _____

7. Describe debtor's business

A. *Check one:*

- ❑ Health Care Business (as defined in 11 U.S.C. § 101(27A))
- ❑ Single Asset Real Estate (as defined in 11 U.S.C. § 101(51B))
- ❑ Railroad (as defined in 11 U.S.C. § 101(44))
- ❑ Stockbroker (as defined in 11 U.S.C. § 101(53A))
- ❑ Commodity Broker (as defined in 11 U.S.C. § 101(6))
- ❑ Clearing Bank (as defined in 11 U.S.C. § 781(3))
- ❑ None of the above

B. *Check all that apply:*

- ❑ Tax-exempt entity (as described in 26 U.S.C. § 501)
- ❑ Investment company, including hedge fund or pooled investment vehicle (as defined in 15 U.S.C. § 80a-3)
- ❑ Investment advisor (as defined in 15 U.S.C. § 80b-2(a)(11))

C. NAICS (North American Industry Classification System) 4-digit code that best describes debtor. See http://www.uscourts.gov/four-digit-national-association-naics-codes .

___ ___ ___ ___

8. Under which chapter of the Bankruptcy Code is the debtor filing?

Check one:

- ❑ Chapter 7
- ❑ Chapter 9
- ❑ Chapter 11. *Check all that apply*:
  - ❑ Debtor's aggregate noncontingent liquidated debts (excluding debts owed to insiders or affiliates) are less than $2,566,050 (amount subject to adjustment on 4/01/19 and every 3 years after that).
  - ❑ The debtor is a small business debtor as defined in 11 U.S.C. § 101(51D). If the debtor is a small business debtor, attach the most recent balance sheet, statement of operations, cash-flow statement, and federal income tax return or if all of these documents do not exist, follow the procedure in 11 U.S.C. § 1116(1)(B).
  - ❑ A plan is being filed with this petition.
  - ❑ Acceptances of the plan were solicited prepetition from one or more classes of creditors, in accordance with 11 U.S.C. § 1126(b).
  - ❑ The debtor is required to file periodic reports (for example, 10K and 10Q) with the Securities and Exchange Commission according to § 13 or 15(d) of the Securities Exchange Act of 1934. File the *Attachment to Voluntary Petition for Non-Individuals Filing for Bankruptcy under Chapter 11* (Official Form 201A) with this form.
  - ❑ The debtor is a shell company as defined in the Securities Exchange Act of 1934 Rule 12b-2.
- ❑ Chapter 12

9. Were prior bankruptcy cases filed by or against the debtor within the last 8 years?

If more than 2 cases, attach a separate list.

- ❑ No
- ❑ Yes. District _____ When _____ Case number _____
  MM / DD / YYYY
  District _____ When _____ Case number _____
  MM / DD / YYYY

10. Are any bankruptcy cases pending or being filed by a business partner or an affiliate of the debtor?

List all cases. If more than 1, attach a separate list.

- ❑ No
- ❑ Yes. Debtor _____ Relationship _____
  District _____ When _____
  MM / DD / YYYY
  Case number, if known _____

11. Why is the case filed in *this district*?

Check all that apply:

- ❑ Debtor has had its domicile, principal place of business, or principal assets in this district for 180 days immediately preceding the date of this petition or for a longer part of such 180 days than in any other district.
- ❑ A bankruptcy case concerning debtor's affiliate, general partner, or partnership is pending in this district.

12. Does the debtor own or have possession of any real property or personal property that needs immediate attention?

- ❑ No
- ❑ Yes. Answer below for each property that needs immediate attention. Attach additional sheets if needed.

Why does the property need immediate attention? (*Check all that apply.*)

- ❑ It poses or is alleged to pose a threat of imminent and identifiable hazard to public health or safety.

  What is the hazard? _____
- ❑ It needs to be physically secured or protected from the weather.
- ❑ It includes perishable goods or assets that could quickly deteriorate or lose value without attention (for example, livestock, seasonal goods, meat, dairy, produce, or securities-related assets or other options).
- ❑ Other _____

Where is the property?_____
Number Street

_____

_____ _____ _____
City State ZIP Code

Is the property insured?

- ❑ No
- ❑ Yes. Insurance agency _____

Contact name _____

Phone _____

Statistical and administrative information

13. Debtor's estimation of available funds

Check one:

- ❑ Funds will be available for distribution to unsecured creditors.
- ❑ After any administrative expenses are paid, no funds will be available for distribution to unsecured creditors.

14. Estimated number of creditors

- ❑ 1-49
- ❑ 50-99
- ❑ 100-199
- ❑ 200-999
- ❑ 1,000-5,000
- ❑ 5,001-10,000
- ❑ 10,001-25,000
- ❑ 25,001-50,000
- ❑ 50,001-100,000
- ❑ More than 100,000

15. Estimated assets

- ❑ $0-$50,000
- ❑ $50,001-$100,000
- ❑ $100,001-$500,000
- ❑ $500,001-$1 million
- ❑ $1,000,001-$10 million
- ❑ $10,000,001-$50 million
- ❑ $50,000,001-$100 million
- ❑ $100,000,001-$500 million
- ❑ $500,000,001-$1 billion
- ❑ $1,000,000,001-$10 billion
- ❑ $10,000,000,001-$50 billion
- ❑ More than $50 billion

16. Estimated liabilities

- ❑ $0-$50,000
- ❑ $50,001-$100,000
- ❑ $100,001-$500,000
- ❑ $500,001-$1 million
- ❑ $1,000,001-$10 million
- ❑ $10,000,001-$50 million
- ❑ $50,000,001-$100 million
- ❑ $100,000,001-$500 million
- ❑ $500,000,001-$1 billion
- ❑ $1,000,000,001-$10 billion
- ❑ $10,000,000,001-$50 billion
- ❑ More than $50 billion

Request for Relief, Declaration, and Signatures

WARNING -- Bankruptcy fraud is a serious crime. Making a false statement in connection with a bankruptcy case can result in fines up to $500,000 or imprisonment for up to 20 years, or both. 18 U.S.C. §§ 152, 1341, 1519, and 3571.

17. Declaration and signature of authorized representative of debtor

- The debtor requests relief in accordance with the chapter of title 11, United States Code, specified in this petition.
- I have been authorized to file this petition on behalf of the debtor.
- I have examined the information in this petition and have a reasonable belief that the information is true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____
MM / DD / YYYY

✘ _____ _____
Signature of authorized representative of debtor Printed name

Title _____

18. Signature of attorney

✘ _____ Date _____
Signature of attorney for debtor MM / DD / YYYY

_____
Printed name

_____
Firm name

_____
Number Street

_____ _____ _____
City State ZIP Code

_____ _____
Contact phone Email address

_____ _____
Bar number State

Fill in this information to identify the case and this filing:

Debtor Name _____

United States Bankruptcy Court for the: _____ District of _____
(State)

Case number (*If known*): _____

Official Form 202

Declaration Under Penalty of Perjury for Non-Individual Debtors

12/15

An individual who is authorized to act on behalf of a non-individual debtor, such as a corporation or partnership, must sign and submit this form for the schedules of assets and liabilities, any other document that requires a declaration that is not included in the document, and any amendments of those documents. This form must state the individual's position or relationship to the debtor, the identity of the document, and the date. Bankruptcy Rules 1008 and 9011.

WARNING -- Bankruptcy fraud is a serious crime. Making a false statement, concealing property, or obtaining money or property by fraud in connection with a bankruptcy case can result in fines up to $500,000 or imprisonment for up to 20 years, or both. 18 U.S.C. §§ 152, 1341, 1519, and 3571.

Declaration and signature

I am the president, another officer, or an authorized agent of the corporation; a member or an authorized agent of the partnership; or another individual serving as a representative of the debtor in this case.

I have examined the information in the documents checked below and I have a reasonable belief that the information is true and correct:

- ❑ *Schedule A/B: Assets–Real and Personal Property* (Official Form 206A/B)
- ❑ *Schedule D: Creditors Who Have Claims Secured by Property* (Official Form 206D)
- ❑ *Schedule E/F: Creditors Who Have Unsecured Claims* (Official Form 206E/F)
- ❑ *Schedule G: Executory Contracts and Unexpired Leases* (Official Form 206G)
- ❑ *Schedule H: Codebtors* (Official Form 206H)
- ❑ *Summary of Assets and Liabilities for Non-Individuals* (Official Form 206Sum)
- ❑ Amended *Schedule* ____
- ❑ *Chapter 11 or Chapter 9 Cases: List of Creditors Who Have the 20 Largest Unsecured Claims and Are Not Insiders* (Official Form 204)
- ❑ Other document that requires a declaration_____

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____
MM / DD / YYYY

✘ _____
Signature of individual signing on behalf of debtor

_____
Printed name

_____
Position or relationship to debtor

Fill in this information to identify the case:

Debtor name _____

United States Bankruptcy Court for the:_____ District of _____ (State)

Case number (If known): _____

☐ Check if this is an amended filing

Official Form 206Sum

Summary of Assets and Liabilities for Non-Individuals

12/15

Part 1: Summary of Assets

1. ***Schedule A/B: Assets–Real and Personal Property*** (Official Form 206A/B)

1a. **Real property:**
Copy line 88 from *Schedule A/B* ..... $ _____

1b. **Total personal property:**
Copy line 91A from *Schedule A/B* ..... $ _____

1c. **Total of all property:**
Copy line 92 from *Schedule A/B* ..... $ _____

Part 2: Summary of Liabilities

2. ***Schedule D: Creditors Who Have Claims Secured by Property*** (Official Form 206D)
Copy the total dollar amount listed in Column A, *Amount of claim,* from line 3 of *Schedule D* ..... $ _____

3. ***Schedule E/F: Creditors Who Have Unsecured Claims*** (Official Form 206E/F)

3a. **Total claim amounts of priority unsecured claims:**
Copy the total claims from Part 1 from line 5a of *Schedule E/F* ..... $ _____

3b. **Total amount of claims of nonpriority amount of unsecured claims:**
Copy the total of the amount of claims from Part 2 from line 5b of *Schedule E/F* ..... + $ _____

4. **Total liabilities** .....
Lines 2 + 3a + 3b $ _____

Fill in this information to identify the case:

Debtor name _____

United States Bankruptcy Court for the:_____ District of _____ (State)

Case number (If known): _____

❑ Check if this is an amended filing

Official Form 206A/B

Schedule A/B: Assets — Real and Personal Property

12/15

Disclose all property, real and personal, which the debtor owns or in which the debtor has any other legal, equitable, or future interest. Include all property in which the debtor holds rights and powers exercisable for the debtor's own benefit. Also include assets and properties which have no book value, such as fully depreciated assets or assets that were not capitalized. In Schedule A/B, list any executory contracts or unexpired leases. Also list them on *Schedule G: Executory Contracts and Unexpired Leases* (Official Form 206G).

Be as complete and accurate as possible. If more space is needed, attach a separate sheet to this form. At the top of any pages added, write the debtor's name and case number (if known). Also identify the form and line number to which the additional information applies. If an additional sheet is attached, include the amounts from the attachment in the total for the pertinent part.

For Part 1 through Part 11, list each asset under the appropriate category or attach separate supporting schedules, such as a fixed asset schedule or depreciation schedule, that gives the details for each asset in a particular category. List each asset only once. In valuing the debtor's interest, do not deduct the value of secured claims. See the instructions to understand the terms used in this form.

Part 1: Cash and cash equivalents

1. **Does the debtor have any cash or cash equivalents?**

❑ No. Go to Part 2.

❑ Yes. Fill in the information below.

All cash or cash equivalents owned or controlled by the debtor	Current value of debtor's interest
2. **Cash on hand**	$_____
3. **Checking, savings, money market, or financial brokerage accounts** *(Identify all)*	
Name of institution (bank or brokerage firm) / Type of account / Last 4 digits of account number	
3.1. _____ _____ ____ ____ ____ ____	$_____
3.2. _____ _____ ____ ____ ____ ____	$_____
4. **Other cash equivalents** *(Identify all)*	
4.1. _____	$_____
4.2. _____	$_____
5. **Total of Part 1** Add lines 2 through 4 (including amounts on any additional sheets). Copy the total to line 80.	$_____

Part 2: Deposits and prepayments

6. **Does the debtor have any deposits or prepayments?**

❑ No. Go to Part 3.

❑ Yes. Fill in the information below.

	Current value of debtor's interest
7. **Deposits, including security deposits and utility deposits**	
Description, including name of holder of deposit	
7.1. _____	$_____
7.2._____	$_____

8. **Prepayments, including prepayments on executory contracts, leases, insurance, taxes, and rent**

Description, including name of holder of prepayment

8.1._____ $_____

8.2._____ $_____

9. **Total of Part 2.**
Add lines 7 through 8. Copy the total to line 81. $_____

Part 3: Accounts receivable

10. **Does the debtor have any accounts receivable?**

❑ No. Go to Part 4.

❑ Yes. Fill in the information below.

				Current value of debtor's interest
11. **Accounts receivable**				
11a. 90 days old or less:	_____ face amount	– _____ doubtful or uncollectible accounts	= ..... ➔	$_____
11b. Over 90 days old:	_____ face amount	– _____ doubtful or uncollectible accounts	= ..... ➔	$_____

12. **Total of Part 3**
Current value on lines 11a + 11b = line 12. Copy the total to line 82. $_____

Part 4: Investments

13. **Does the debtor own any investments?**

❑ No. Go to Part 5.

❑ Yes. Fill in the information below.

		Valuation method used for current value	Current value of debtor's interest
14. **Mutual funds or publicly traded stocks not included in Part 1**			
Name of fund or stock:			
14.1. _____		_____	$_____
14.2. _____		_____	$_____
15. **Non-publicly traded stock and interests in incorporated and unincorporated businesses, including any interest in an LLC, partnership, or joint venture**			
Name of entity:	% of ownership:		
15.1._____	_____%	_____	$_____
15.2._____	_____%	_____	$_____
16. **Government bonds, corporate bonds, and other negotiable and non-negotiable instruments not included in Part 1**			
Describe:			
16.1._____		_____	$_____
16.2._____		_____	$_____

17. **Total of Part 4**
Add lines 14 through 16. Copy the total to line 83. $_____

Part 5: Inventory, excluding agriculture assets

18. **Does the debtor own any inventory (excluding agriculture assets)?**
    - ❑ No. Go to Part 6.
    - ❑ Yes. Fill in the information below.

General description	Date of the last physical inventory	Net book value of debtor's interest (Where available)	Valuation method used for current value	Current value of debtor's interest
19. **Raw materials**				
_____	_____ MM / DD / YYYY	$_____	_____	$_____
20. **Work in progress**				
_____	_____ MM / DD / YYYY	$_____	_____	$_____
21. **Finished goods, including goods held for resale**				
_____	_____ MM / DD / YYYY	$_____	_____	$_____
22. **Other inventory or supplies**				
_____	_____ MM / DD / YYYY	$_____	_____	$_____

23. **Total of Part 5** $_____
    Add lines 19 through 22. Copy the total to line 84.

24. **Is any of the property listed in Part 5 perishable?**
    - ❑ No
    - ❑ Yes

25. **Has any of the property listed in Part 5 been purchased within 20 days before the bankruptcy was filed?**
    - ❑ No
    - ❑ Yes. Book value _____ Valuation method_____ Current value_____

26. **Has any of the property listed in Part 5 been appraised by a professional within the last year?**
    - ❑ No
    - ❑ Yes

Part 6: Farming and fishing-related assets (other than titled motor vehicles and land)

27. **Does the debtor own or lease any farming and fishing-related assets (other than titled motor vehicles and land)?**
    - ❑ No. Go to Part 7.
    - ❑ Yes. Fill in the information below.

General description	Net book value of debtor's interest (Where available)	Valuation method used for current value	Current value of debtor's interest
28. **Crops—either planted or harvested**			
_____	$_____	_____	$_____
29. **Farm animals** *Examples*: Livestock, poultry, farm-raised fish			
_____	$_____	_____	$_____
30. **Farm machinery and equipment** (Other than titled motor vehicles)			
_____	$_____	_____	$_____
31. **Farm and fishing supplies, chemicals, and feed**			
_____	$_____	_____	$_____
32. **Other farming and fishing-related property not already listed in Part 6**			
_____	$_____	_____	$_____

33. **Total of Part 6.**
Add lines 28 through 32. Copy the total to line 85. $_____

34. **Is the debtor a member of an agricultural cooperative?**
- ❑ No
- ❑ Yes. Is any of the debtor's property stored at the cooperative?
  - ❑ No
  - ❑ Yes

35. **Has any of the property listed in Part 6 been purchased within 20 days before the bankruptcy was filed?**
- ❑ No
- ❑ Yes. Book value $_____ Valuation method _____ Current value $_____

36. **Is a depreciation schedule available for any of the property listed in Part 6?**
- ❑ No
- ❑ Yes

37. **Has any of the property listed in Part 6 been appraised by a professional within the last year?**
- ❑ No
- ❑ Yes

Part 7: Office furniture, fixtures, and equipment; and collectibles

38. **Does the debtor own or lease any office furniture, fixtures, equipment, or collectibles?**
- ❑ No. Go to Part 8.
- ❑ Yes. Fill in the information below.

General description	Net book value of debtor's interest (Where available)	Valuation method used for current value	Current value of debtor's interest
39. **Office furniture**			
_____	$_____	_____	$_____
40. **Office fixtures**			
_____	$_____	_____	$_____
41. **Office equipment, including all computer equipment and communication systems equipment and software**			
_____	$_____	_____	$_____
42. **Collectibles** *Examples:* Antiques and figurines; paintings, prints, or other artwork; books, pictures, or other art objects; china and crystal; stamp, coin, or baseball card collections; other collections, memorabilia, or collectibles			
42.1_____	$_____	_____	$_____
42.2_____	$_____	_____	$_____
42.3_____	$_____	_____	$_____

43. **Total of Part 7.**
Add lines 39 through 42. Copy the total to line 86. $_____

44. **Is a depreciation schedule available for any of the property listed in Part 7?**
- ❑ No
- ❑ Yes

45. **Has any of the property listed in Part 7 been appraised by a professional within the last year?**
- ❑ No
- ❑ Yes

Part 8: Machinery, equipment, and vehicles

46. **Does the debtor own or lease any machinery, equipment, or vehicles?**

- ❑ No. Go to Part 9.
- ❑ Yes. Fill in the information below.

General description Include year, make, model, and identification numbers (i.e., VIN, HIN, or N-number)	**Net book value of debtor's interest** (Where available)	**Valuation method used for current value**	**Current value of debtor's interest**
47. **Automobiles, vans, trucks, motorcycles, trailers, and titled farm vehicles**			
47.1_____	$_____	_____	$_____
47.2_____	$_____	_____	$_____
47.3_____	$_____	_____	$_____
47.4_____	$_____	_____	$_____
48. **Watercraft, trailers, motors, and related accessories** Examples: Boats, trailers, motors, floating homes, personal watercraft, and fishing vessels			
48.1_____	$_____	_____	$_____
48.2_____	$_____	_____	$_____
49. **Aircraft and accessories**			
49.1_____	$_____	_____	$_____
49.2_____	$_____	_____	$_____
50. **Other machinery, fixtures, and equipment (excluding farm machinery and equipment)**			
_____	$_____	_____	$_____

51. **Total of Part 8.**
Add lines 47 through 50. Copy the total to line 87.

$_____

52. **Is a depreciation schedule available for any of the property listed in Part 8?**

- ❑ No
- ❑ Yes

53. **Has any of the property listed in Part 8 been appraised by a professional within the last year?**

- ❑ No
- ❑ Yes

Part 9: Real property

54. **Does the debtor own or lease any real property?**
    - ❑ No. Go to Part 10.
    - ❑ Yes. Fill in the information below.

55. **Any building, other improved real estate, or land which the debtor owns or in which the debtor has an interest**

Description and location of property Include street address or other description such as Assessor Parcel Number (APN), and type of property (for example, acreage, factory, warehouse, apartment or office building), if available.	**Nature and extent of debtor's interest in property**	**Net book value of debtor's interest** (Where available)	**Valuation method used for current value**	**Current value of debtor's interest**
55.1_____	_____	$_____	_____	$_____
55.2_____	_____	$_____	_____	$_____
55.3_____	_____	$_____	_____	$_____
55.4_____	_____	$_____	_____	$_____
55.5_____	_____	$_____	_____	$_____
55.6_____	_____	$_____	_____	$_____

56. **Total of Part 9.**
    Add the current value on lines 55.1 through 55.6 and entries from any additional sheets. Copy the total to line 88.

    $_____

57. **Is a depreciation schedule available for any of the property listed in Part 9?**
    - ❑ No
    - ❑ Yes

58. **Has any of the property listed in Part 9 been appraised by a professional within the last year?**
    - ❑ No
    - ❑ Yes

Part 10: Intangibles and intellectual property

59. **Does the debtor have any interests in intangibles or intellectual property?**
    - ❑ No. Go to Part 11.
    - ❑ Yes. Fill in the information below.

	General description	**Net book value of debtor's interest** (Where available)	**Valuation method used for current value**	**Current value of debtor's interest**
60.	**Patents, copyrights, trademarks, and trade secrets** _____	$_____	_____	$_____
61.	**Internet domain names and websites** _____	$_____	_____	$_____
62.	**Licenses, franchises, and royalties** _____	$_____	_____	$_____
63.	**Customer lists, mailing lists, or other compilations** _____	$_____	_____	$_____
64.	**Other intangibles, or intellectual property** _____	$_____	_____	$_____
65.	**Goodwill** _____	$_____	_____	$_____

66. **Total of Part 10.**
    Add lines 60 through 65. Copy the total to line 89.

    $_____

67. **Do your lists or records include personally identifiable information of customers** (as defined in 11 U.S.C. §§ 101(41A) and 107)**?**
    - ❑ No
    - ❑ Yes
68. **Is there an amortization or other similar schedule available for any of the property listed in Part 10?**
    - ❑ No
    - ❑ Yes
69. **Has any of the property listed in Part 10 been appraised by a professional within the last year?**
    - ❑ No
    - ❑ Yes

Part 11: All other assets

70. **Does the debtor own any other assets that have not yet been reported on this form?**
    Include all interests in executory contracts and unexpired leases not previously reported on this form.
    - ❑ No. Go to Part 12.
    - ❑ Yes. Fill in the information below.

Current value of debtor's interest

71. **Notes receivable**
    Description (include name of obligor)
    _____ _____ Total face amount – _____ doubtful or uncollectible amount = ➔ $_____
72. **Tax refunds and unused net operating losses (NOLs)**
    Description (for example, federal, state, local)
    _____ Tax year _____ $_____
    _____ Tax year _____ $_____
    _____ Tax year _____ $_____
73. **Interests in insurance policies or annuities**
    _____ $_____
74. **Causes of action against third parties (whether or not a lawsuit has been filed)**
    _____ $_____
    Nature of claim _____
    Amount requested $_____
75. **Other contingent and unliquidated claims or causes of action of every nature, including counterclaims of the debtor and rights to set off claims**
    _____ $_____
    Nature of claim _____
    Amount requested $_____
76. **Trusts, equitable or future interests in property**
    _____ $_____
77. **Other property of any kind not already listed** *Examples:* Season tickets, country club membership
    _____ $_____
    _____ $_____
78. **Total of Part 11.**
    Add lines 71 through 77. Copy the total to line 90. $_____
79. **Has any of the property listed in Part 11 been appraised by a professional within the last year?**
    - ❑ No
    - ❑ Yes

Part 12: Summary

In Part 12 copy all of the totals from the earlier parts of the form.

Type of property	Current value of personal property	Current value of real property
80. **Cash, cash equivalents, and financial assets.** *Copy line 5, Part 1.*	$_____	
81. **Deposits and prepayments.** *Copy line 9, Part 2.*	$_____	
82. **Accounts receivable.** *Copy line 12, Part 3.*	$_____	
83. **Investments.** *Copy line 17, Part 4.*	$_____	
84. **Inventory.** *Copy line 23, Part 5.*	$_____	
85. **Farming and fishing-related assets.** *Copy line 33, Part 6.*	$_____	
86. **Office furniture, fixtures, and equipment; and collectibles.** *Copy line 43, Part 7.*	$_____	
87. **Machinery, equipment, and vehicles.** *Copy line 51, Part 8.*	$_____	
88. **Real property.** *Copy line 56, Part 9.* . ..... ➔		$_____
89. **Intangibles and intellectual property.** *Copy line 66, Part 10.*	$_____	
90. **All other assets.** *Copy line 78, Part 11.*	+ $_____	
91. **Total.** Add lines 80 through 90 for each column. .....91a.	$_____ +	91b. $_____

92. **Total of all property on Schedule A/B.** Lines 91a + 91b = 92. ..... $_____

Fill in this information to identify the case:

Debtor name _____

United States Bankruptcy Court for the: _____ District of _____ (State)

Case number (If known): _____

☐ Check if this is an amended filing

Official Form 206D

Schedule D: Creditors Who Have Claims Secured by Property

12/15

Be as complete and accurate as possible.

1. **Do any creditors have claims secured by debtor's property?**
   - ☐ No. Check this box and submit page 1 of this form to the court with debtor's other schedules. Debtor has nothing else to report on this form.
   - ☐ Yes. Fill in all of the information below.

Part 1: List Creditors Who Have Secured Claims

2. **List in alphabetical order all creditors who have secured claims.** If a creditor has more than one secured claim, list the creditor separately for each claim.

		Column A **Amount of claim** Do not deduct the value of collateral.	*Column B* **Value of collateral that supports this claim**
2.1 **Creditor's name** _____ **Creditor's mailing address** _____ _____ **Creditor's email address, if known** _____ **Date debt was incurred** _____ **Last 4 digits of account number** _ _ _ _ **Do multiple creditors have an interest in the same property?** ☐ No ☐ Yes. Specify each creditor, including this creditor, and its relative priority. _____ _____	**Describe debtor's property that is subject to a lien** _____ _____ _____ **Describe the lien** _____ **Is the creditor an insider or related party?** ☐ No ☐ Yes **Is anyone else liable on this claim?** ☐ No ☐ Yes. Fill out *Schedule H: Codebtors* (Official Form 206H). **As of the petition filing date, the claim is:** Check all that apply. ☐ Contingent ☐ Unliquidated ☐ Disputed	$_____	$_____
2.2 **Creditor's name** _____ **Creditor's mailing address** _____ _____ **Creditor's email address, if known** _____ **Date debt was incurred** _____ **Last 4 digits of account number** _ _ _ _ **Do multiple creditors have an interest in the same property?** ☐ No ☐ Yes. Have you already specified the relative priority? ☐ No. Specify each creditor, including this creditor, and its relative priority. _____ _____ ☐ Yes. The relative priority of creditors is specified on lines _____	**Describe debtor's property that is subject to a lien** _____ _____ _____ **Describe the lien** _____ **Is the creditor an insider or related party?** ☐ No ☐ Yes **Is anyone else liable on this claim?** ☐ No ☐ Yes. Fill out *Schedule H: Codebtors* (Official Form 206H). **As of the petition filing date, the claim is:** Check all that apply. ☐ Contingent ☐ Unliquidated ☐ Disputed	$_____	$_____

3. **Total of the dollar amounts from Part 1, Column A, including the amounts from the Additional Page, if any.** $_____

Debtor _____ Case number (*if known*)_____
Name

Part 1: Additional Page

	Column A **Amount of claim** Do not deduct the value of collateral.	Column B **Value of collateral that supports this claim**

Copy this page only if more space is needed. Continue numbering the lines sequentially from the previous page.

2._ Creditor's name

_____

Creditor's mailing address

_____
_____

Creditor's email address, if known

_____

Date debt was incurred _____

Last 4 digits of account number __ ___ ___ ___

Do multiple creditors have an interest in the same property?

- ❑ No
- ❑ Yes. Have you already specified the relative priority?
  - ❑ No. Specify each creditor, including this creditor, and its relative priority.
    _____
    _____
    _____
  - ❑ Yes. The relative priority of creditors is specified on lines _____

Describe debtor's property that is subject to a lien

_____ $_____ $_____
_____
_____

Describe the lien

_____

Is the creditor an insider or related party?

- ❑ No
- ❑ Yes

Is anyone else liable on this claim?

- ❑ No
- ❑ Yes. Fill out *Schedule H: Codebtors* (Official Form 206H).

As of the petition filing date, the claim is:
Check all that apply.

- ❑ Contingent
- ❑ Unliquidated
- ❑ Disputed

2._ Creditor's name

_____

Creditor's mailing address

_____
_____

Creditor's email address, if known

_____

Date debt was incurred _____

Last 4 digits of account number __ ___ ___ ___

Do multiple creditors have an interest in the same property?

- ❑ No
- ❑ Yes. Have you already specified the relative priority?
  - ❑ No. Specify each creditor, including this creditor, and its relative priority.
    _____
    _____
    _____
  - ❑ Yes. The relative priority of creditors is specified on lines _____

Describe debtor's property that is subject to a lien

_____ $_____ $_____
_____
_____

Describe the lien

_____

Is the creditor an insider or related party?

- ❑ No
- ❑ Yes

Is anyone else liable on this claim?

- ❑ No
- ❑ Yes. Fill out *Schedule H: Codebtors* (Official Form 206H).

As of the petition filing date, the claim is:
Check all that apply.

- ❑ Contingent
- ❑ Unliquidated
- ❑ Disputed

Debtor _____ Case number (*if known*)_____
Name

Part 2: List Others to Be Notified for a Debt Already Listed in Part 1

List in alphabetical order any others who must be notified for a debt already listed in Part 1. Examples of entities that may be listed are collection agencies, assignees of claims listed above, and attorneys for secured creditors.

If no others need to be notified for the debts listed in Part 1, do not fill out or submit this page. If additional pages are needed, copy this page.

Name and address	On which line in Part 1 did you enter the related creditor?	Last 4 digits of account number for this entity
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___
	Line 2. __	___ ___ ___ ___

Fill in this information to identify the case:

Debtor _____

United States Bankruptcy Court for the: _____ District of _____ (State)

Case number (If known) _____

❑ Check if this is an amended filing

Official Form 206E/F

Schedule E/F: Creditors Who Have Unsecured Claims

12/15

Be as complete and accurate as possible. Use Part 1 for creditors with PRIORITY unsecured claims and Part 2 for creditors with NONPRIORITY unsecured claims. List the other party to any executory contracts or unexpired leases that could result in a claim. Also list executory contracts on *Schedule A/B: Assets - Real and Personal Property* (Official Form 206A/B) and on *Schedule G: Executory Contracts and Unexpired Leases* (Official Form 206G). Number the entries in Parts 1 and 2 in the boxes on the left. If more space is needed for Part 1 or Part 2, fill out and attach the Additional Page of that Part included in this form.

Part 1: List All Creditors with PRIORITY Unsecured Claims

1. **Do any creditors have priority unsecured claims?** (See 11 U.S.C. § 507).
   - ❑ No. Go to Part 2.
   - ❑ Yes. Go to line 2.

2. **List in alphabetical order all creditors who have unsecured claims that are entitled to priority in whole or in part.** If the debtor has more than 3 creditors with priority unsecured claims, fill out and attach the Additional Page of Part 1.

		Total claim	Priority amount
2.1	**Priority creditor's name and mailing address** _____ _____ _____ **Date or dates debt was incurred** _____ **Last 4 digits of account number** ___ ___ ___ ___ **Specify Code subsection of PRIORITY unsecured claim:** 11 U.S.C. § 507(a) (_____)	**As of the petition filing date, the claim is:** *Check all that apply.* ❑ Contingent ❑ Unliquidated ❑ Disputed **Basis for the claim:** _____ **Is the claim subject to offset?** ❑ No ❑ Yes	$_____	$_____
2.2	**Priority creditor's name and mailing address** _____ _____ _____ **Date or dates debt was incurred** _____ **Last 4 digits of account number** ___ ___ ___ ___ **Specify Code subsection of PRIORITY unsecured claim:** 11 U.S.C. § 507(a) (_____)	**As of the petition filing date, the claim is:** *Check all that apply.* ❑ Contingent ❑ Unliquidated ❑ Disputed **Basis for the claim:** _____ **Is the claim subject to offset?** ❑ No ❑ Yes	$_____	$_____
2.3	**Priority creditor's name and mailing address** _____ _____ _____ **Date or dates debt was incurred** _____ **Last 4 digits of account number** ___ ___ ___ ___ **Specify Code subsection of PRIORITY unsecured claim:** 11 U.S.C. § 507(a) (_____)	**As of the petition filing date, the claim is:** *Check all that apply.* ❑ Contingent ❑ Unliquidated ❑ Disputed **Basis for the claim:** _____ **Is the claim subject to offset?** ❑ No ❑ Yes	$_____	$_____

Part 1. Additional Page

Copy this page if more space is needed. Continue numbering the lines sequentially from the previous page. If no additional PRIORITY creditors exist, do not fill out or submit this page.	**Total claim**	**Priority amount**
2._ **Priority creditor's name and mailing address** _____ _____ _____ **Date or dates debt was incurred** _____ **Last 4 digits of account number** ___ ___ ___ ___ **Specify Code subsection of PRIORITY unsecured claim:** 11 U.S.C. § 507(a) (_____) **As of the petition filing date, the claim is:** *Check all that apply.* ❑ Contingent ❑ Unliquidated ❑ Disputed **Basis for the claim:** _____ **Is the claim subject to offset?** ❑ No ❑ Yes	$_____	$_____
2._ **Priority creditor's name and mailing address** _____ _____ _____ **Date or dates debt was incurred** _____ **Last 4 digits of account number** ___ ___ ___ ___ **Specify Code subsection of PRIORITY unsecured claim:** 11 U.S.C. § 507(a) (_____) **As of the petition filing date, the claim is:** *Check all that apply.* ❑ Contingent ❑ Unliquidated ❑ Disputed **Basis for the claim:** _____ **Is the claim subject to offset?** ❑ No ❑ Yes	$_____	$_____
2._ **Priority creditor's name and mailing address** _____ _____ _____ **Date or dates debt was incurred** _____ **Last 4 digits of account number** ___ ___ ___ ___ **Specify Code subsection of PRIORITY unsecured claim:** 11 U.S.C. § 507(a) (_____) **As of the petition filing date, the claim is:** *Check all that apply.* ❑ Contingent ❑ Unliquidated ❑ Disputed **Basis for the claim:** _____ **Is the claim subject to offset?** ❑ No ❑ Yes	$_____	$_____
2._ **Priority creditor's name and mailing address** _____ _____ _____ **Date or dates debt was incurred** _____ **Last 4 digits of account number** ___ ___ ___ ___ **Specify Code subsection of PRIORITY unsecured claim:** 11 U.S.C. § 507(a) (_____) **As of the petition filing date, the claim is:** *Check all that apply.* ❑ Contingent ❑ Unliquidated ❑ Disputed **Basis for the claim:** _____ **Is the claim subject to offset?** ❑ No ❑ Yes	$_____	$_____

Part 2: List All Creditors with NONPRIORITY Unsecured Claims

3. **List in alphabetical order all of the creditors with nonpriority unsecured claims.** If the debtor has more than 6 creditors with nonpriority unsecured claims, fill out and attach the Additional Page of Part 2.

Amount of claim

3.1 **Nonpriority creditor's name and mailing address**

_____
_____
_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
❑ Contingent
❑ Unliquidated
❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
❑ No
❑ Yes

$_____

3.2 **Nonpriority creditor's name and mailing address**

_____
_____
_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
❑ Contingent
❑ Unliquidated
❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
❑ No
❑ Yes

$_____

3.3 **Nonpriority creditor's name and mailing address**

_____
_____
_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
❑ Contingent
❑ Unliquidated
❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
❑ No
❑ Yes

$_____

3.4 **Nonpriority creditor's name and mailing address**

_____
_____
_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
❑ Contingent
❑ Unliquidated
❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
❑ No
❑ Yes

$_____

3.5 **Nonpriority creditor's name and mailing address**

_____
_____
_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
❑ Contingent
❑ Unliquidated
❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
❑ No
❑ Yes

$_____

3.6 **Nonpriority creditor's name and mailing address**

_____
_____
_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
❑ Contingent
❑ Unliquidated
❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
❑ No
❑ Yes

$_____

Debtor _____ Case number (*if known*)_____
Name

Part 2: Additional Page

Copy this page only if more space is needed. Continue numbering the lines sequentially from the previous page. If no additional NONPRIORITY creditors exist, do not fill out or submit this page.

Amount of claim

3.__ **Nonpriority creditor's name and mailing address**

_____

_____

_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
- ❑ Contingent
- ❑ Unliquidated
- ❑ Disputed
- ❑ Liquidated and neither contingent nor disputed

Basis for the claim: _____

Is the claim subject to offset?
- ❑ No
- ❑ Yes

$_____

3.__ **Nonpriority creditor's name and mailing address**

_____

_____

_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
- ❑ Contingent
- ❑ Unliquidated
- ❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
- ❑ No
- ❑ Yes

$_____

3.__ **Nonpriority creditor's name and mailing address**

_____

_____

_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
- ❑ Contingent
- ❑ Unliquidated
- ❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
- ❑ No
- ❑ Yes

$_____

3.__ **Nonpriority creditor's name and mailing address**

_____

_____

_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
- ❑ Contingent
- ❑ Unliquidated
- ❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
- ❑ No
- ❑ Yes

$_____

3.__ **Nonpriority creditor's name and mailing address**

_____

_____

_____

Date or dates debt was incurred _____

Last 4 digits of account number ___ ___ ___ ___

As of the petition filing date, the claim is:
Check all that apply.
- ❑ Contingent
- ❑ Unliquidated
- ❑ Disputed

Basis for the claim: _____

Is the claim subject to offset?
- ❑ No
- ❑ Yes

$_____

Debtor _____ Case number (*if known*)_____
Name

Part 3: List Others to Be Notified About Unsecured Claims

4. List in alphabetical order any others who must be notified for claims listed in Parts 1 and 2. Examples of entities that may be listed are collection agencies, assignees of claims listed above, and attorneys for unsecured creditors.

If no others need to be notified for the debts listed in Parts 1 and 2, do not fill out or submit this page. If additional pages are needed, copy the next page.

	Name and mailing address	On which line in Part 1 or Part 2 is the related creditor (if any) listed?	Last 4 digits of account number, if any
4.1.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.2.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.3.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.4.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
41.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.5.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.6.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.7.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.8.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.9.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.10.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___
4.11.	_____	Line ____ ❑ Not listed. Explain _____	___ ___ ___ ___

Debtor _____ Case number (*if known*)_____
Name

Part 3: Additional Page for Others to Be Notified About Unsecured Claims

	Name and mailing address	On which line in Part 1 or Part 2 is the related creditor (if any) listed?	Last 4 digits of account number, if any
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __
4.__	_____	Line ____ ❑ Not listed. Explain _____	__ __ __ __

Part 4: Total Amounts of the Priority and Nonpriority Unsecured Claims

5. Add the amounts of priority and nonpriority unsecured claims.

			Total of claim amounts
5a. **Total claims from Part 1**	5a.		$_____
5b. **Total claims from Part 2**	5b.	+	$_____
5c. **Total of Parts 1 and 2** Lines 5a + 5b = 5c.	5c.		$_____

Fill in this information to identify the case:

Debtor name _____

United States Bankruptcy Court for the:_____ District of _____ (State)

Case number (If known): _____ Chapter _____

❑ Check if this is an amended filing

Official Form 206G

Schedule G: Executory Contracts and Unexpired Leases

12/15

Be as complete and accurate as possible. If more space is needed, copy and attach the additional page, numbering the entries consecutively.

1. Does the debtor have any executory contracts or unexpired leases?

❑ No. Check this box and file this form with the court with the debtor's other schedules. There is nothing else to report on this form.

❑ Yes. Fill in all of the information below even if the contracts or leases are listed on *Schedule A/B: Assets - Real and Personal Property* (Official Form 206A/B).

2. List all contracts and unexpired leases		**State the name and mailing address for all other parties with whom the debtor has an executory contract or unexpired lease**
2.1	**State what the contract or lease is for and the nature of the debtor's interest** **State the term remaining** **List the contract number of any government contract**	
2.2	**State what the contract or lease is for and the nature of the debtor's interest** **State the term remaining** **List the contract number of any government contract**	
2.3	**State what the contract or lease is for and the nature of the debtor's interest** **State the term remaining** **List the contract number of any government contract**	
2.4	**State what the contract or lease is for and the nature of the debtor's interest** **State the term remaining** **List the contract number of any government contract**	
2.5	**State what the contract or lease is for and the nature of the debtor's interest** **State the term remaining** **List the contract number of any government contract**	

Fill in this information to identify the case:

Debtor name _____

United States Bankruptcy Court for the:_____ District of _____
(State)

Case number (If known): _____

❑ Check if this is an amended filing

Official Form 206H

Schedule H: Codebtors

12/15

Be as complete and accurate as possible. If more space is needed, copy the Additional Page, numbering the entries consecutively. Attach the Additional Page to this page.

1. **Does the debtor have any codebtors?**
   - ❑ No. Check this box and submit this form to the court with the debtor's other schedules. Nothing else needs to be reported on this form.
   - ❑ Yes

2. **In Column 1, list as codebtors all of the people or entities who are also liable for any debts listed by the debtor in the schedules of creditors, *Schedules D-G*.** Include all guarantors and co-obligors. In Column 2, identify the creditor to whom the debt is owed and each schedule on which the creditor is listed. If the codebtor is liable on a debt to more than one creditor, list each creditor separately in Column 2.

	Column 1: **Codebtor**		*Column 2:* **Creditor**	
	Name	**Mailing address**	**Name**	*Check all schedules that apply:*
2.1	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.2	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.3	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.4	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.5	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.6	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G

Debtor _____ Case number (*if known*)_____
Name

Additional Page if Debtor Has More Codebtors

Copy this page only if more space is needed. Continue numbering the lines sequentially from the previous page.

	Column 1: **Codebtor**		*Column 2:* **Creditor**	
	Name	**Mailing address**	**Name**	*Check all schedules that apply:*
2.__	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.__	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.__	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.__	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.__	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.__	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.__	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G
2.__	_____	_____ Street _____ _____ City State ZIP Code	_____	❑ D ❑ E/F ❑ G

Debtor _____ Case number (*if known*)_____
Name

Additional Page if Debtor Has More Executory Contracts or Unexpired Leases

Copy this page only if more space is needed. Continue numbering the lines sequentially from the previous page.

	List all contracts and unexpired leases		**State the name and mailing address for all other parties with whom the debtor has an executory contract or unexpired lease**
2._	**State what the contract or lease is for and the nature of the debtor's interest**		
	State the term remaining		
	List the contract number of any government contract		
2._	**State what the contract or lease is for and the nature of the debtor's interest**		
	State the term remaining		
	List the contract number of any government contract		
2._	**State what the contract or lease is for and the nature of the debtor's interest**		
	State the term remaining		
	List the contract number of any government contract		
2._	**State what the contract or lease is for and the nature of the debtor's interest**		
	State the term remaining		
	List the contract number of any government contract		
2._	**State what the contract or lease is for and the nature of the debtor's interest**		
	State the term remaining		
	List the contract number of any government contract		
2._	**State what the contract or lease is for and the nature of the debtor's interest**		
	State the term remaining		
	List the contract number of any government contract		
2._	**State what the contract or lease is for and the nature of the debtor's interest**		
	State the term remaining		
	List the contract number of any government contract		

Fill in this information to identify the case:

Debtor name _____

United States Bankruptcy Court for the: _____ District of _____ (State)

Case number (If known): _____

❑ Check if this is an amended filing

Official Form 207

Statement of Financial Affairs for Non-Individuals Filing for Bankruptcy

12/15

The debtor must answer every question. If more space is needed, attach a separate sheet to this form. On the top of any additional pages, write the debtor's name and case number (if known).

Part 1: Income

1. **Gross revenue from business**

❑ None

Identify the beginning and ending dates of the debtor's fiscal year, which may be a calendar year				Sources of revenue Check all that apply	Gross revenue (before deductions and exclusions)
From the beginning of the fiscal year to filing date:	From _____ MM / DD / YYYY	to	Filing date	❑ Operating a business ❑ Other _____	$_____
For prior year:	From _____ MM / DD / YYYY	to	_____ MM / DD / YYYY	❑ Operating a business ❑ Other _____	$_____
For the year before that:	From _____ MM / DD / YYYY	to	_____ MM / DD / YYYY	❑ Operating a business ❑ Other _____	$_____

2. **Non-business revenue**

Include revenue regardless of whether that revenue is taxable. *Non-business income* may include interest, dividends, money collected from lawsuits, and royalties. List each source and the gross revenue for each separately. Do not include revenue listed in line 1.

❑ None

				Description of sources of revenue	Gross revenue from each source (before deductions and exclusions)
From the beginning of the fiscal year to filing date:	From _____ MM / DD / YYYY	to	Filing date	_____	$_____
For prior year:	From _____ MM / DD / YYYY	to	_____ MM / DD / YYYY	_____	$_____
For the year before that:	From _____ MM / DD / YYYY	to	_____ MM / DD / YYYY	_____	$_____

Part 2: List Certain Transfers Made Before Filing for Bankruptcy

3. Certain payments or transfers to creditors within 90 days before filing this case

List payments or transfers—including expense reimbursements—to any creditor, other than regular employee compensation, within 90 days before filing this case unless the aggregate value of all property transferred to that creditor is less than $6,225. (This amount may be adjusted on 4/01/16 and every 3 years after that with respect to cases filed on or after the date of adjustment.)

❑ None

	Creditor's name and address	Dates	Total amount or value	Reasons for payment or transfer *Check all that apply*
3.1.	_____ Creditor's name _____ Street _____ _____ City State ZIP Code	_____ _____ _____	$_____	❑ Secured debt ❑ Unsecured loan repayments ❑ Suppliers or vendors ❑ Services ❑ Other _____
3.2.	_____ Creditor's name _____ Street _____ _____ City State ZIP Code	_____ _____ _____	$_____	❑ Secured debt ❑ Unsecured loan repayments ❑ Suppliers or vendors ❑ Services ❑ Other _____

4. Payments or other transfers of property made within 1 year before filing this case that benefited any insider

List payments or transfers, including expense reimbursements, made within 1 year before filing this case on debts owed to an insider or guaranteed or cosigned by an insider unless the aggregate value of all property transferred to or for the benefit of the insider is less than $6,225. (This amount may be adjusted on 4/01/16 and every 3 years after that with respect to cases filed on or after the date of adjustment.) Do not include any payments listed in line 3. *Insiders* include officers, directors, and anyone in control of a corporate debtor and their relatives; general partners of a partnership debtor and their relatives; affiliates of the debtor and insiders of such affiliates; and any managing agent of the debtor. 11 U.S.C. § 101(31).

❑ None

	Insider's name and address	Dates	Total amount or value	Reasons for payment or transfer
4.1.	_____ Insider's name _____ Street _____ _____ City State ZIP Code **Relationship to debtor** _____	_____ _____ _____	$_____	_____ _____ _____
4.2.	_____ Insider's name _____ Street _____ _____ City State ZIP Code **Relationship to debtor** _____	_____ _____ _____	$_____	_____ _____ _____

5. Repossessions, foreclosures, and returns

List all property of the debtor that was obtained by a creditor within 1 year before filing this case, including property repossessed by a creditor, sold at a foreclosure sale, transferred by a deed in lieu of foreclosure, or returned to the seller. Do not include property listed in line 6.

❑ None

	Creditor's name and address	Description of the property	Date	Value of property
5.1.	Creditor's name Street City State ZIP Code			$_____
5.2.	Creditor's name Street City State ZIP Code			$_____

6. Setoffs

List any creditor, including a bank or financial institution, that within 90 days before filing this case set off or otherwise took anything from an account of the debtor without permission or refused to make a payment at the debtor's direction from an account of the debtor because the debtor owed a debt.

❑ None

Creditor's name and address	Description of the action creditor took	Date action was taken	Amount
Creditor's name Street City State ZIP Code	Last 4 digits of account number: XXXX– __ __ __ __		$_____

Part 3: Legal Actions or Assignments

7. Legal actions, administrative proceedings, court actions, executions, attachments, or governmental audits

List the legal actions, proceedings, investigations, arbitrations, mediations, and audits by federal or state agencies in which the debtor was involved in any capacity—within 1 year before filing this case.

❑ None

	Case title / Case number	Nature of case	Court or agency's name and address	Status of case
7.1.	Case title Case number		Name Street City State ZIP Code	❑ Pending ❑ On appeal ❑ Concluded
7.2.	Case title Case number		Name Street City State ZIP Code	❑ Pending ❑ On appeal ❑ Concluded

8. Assignments and receivership

List any property in the hands of an assignee for the benefit of creditors during the 120 days before filing this case and any property in the hands of a receiver, custodian, or other court-appointed officer within 1 year before filing this case.

❑ None

Custodian's name and address	Description of the property	Value
_____ Custodian's name _____ Street _____ _____ City State ZIP Code	_____	$_____
	Case title	**Court name and address**
	_____	_____ Name _____ Street _____ _____ City State ZIP Code
	Case number	
	_____	
	Date of order or assignment	
	_____	

Part 4: Certain Gifts and Charitable Contributions

9. List all gifts or charitable contributions the debtor gave to a recipient within 2 years before filing this case unless the aggregate value of the gifts to that recipient is less than $1,000

❑ None

	Recipient's name and address	Description of the gifts or contributions	Dates given	Value
9.1.	_____ Recipient's name _____ Street _____ _____ City State ZIP Code	_____ _____	_____	$_____
	Recipient's relationship to debtor			
	_____			
9.2.	_____ Recipient's name _____ Street _____ _____ City State ZIP Code	_____ _____	_____	$_____
	Recipient's relationship to debtor			
	_____			

Part 5: Certain Losses

10. **All losses from fire, theft, or other casualty within 1 year before filing this case.**

❑ None

Description of the property lost and how the loss occurred	Amount of payments received for the loss If you have received payments to cover the loss, for example, from insurance, government compensation, or tort liability, list the total received. List unpaid claims on Official Form 106A/B (*Schedule A/B: Assets – Real and Personal Property).*	Date of loss	Value of property lost
_____ _____	_____	_____	$_____

Part 6: Certain Payments or Transfers

11. Payments related to bankruptcy

List any payments of money or other transfers of property made by the debtor or person acting on behalf of the debtor within 1 year before the filing of this case to another person or entity, including attorneys, that the debtor consulted about debt consolidation or restructuring, seeking bankruptcy relief, or filing a bankruptcy case.

❑ None

	Who was paid or who received the transfer?	If not money, describe any property transferred	Dates	Total amount or value
11.1.	_____ **Address** _____ Street _____ _____ City State ZIP Code **Email or website address** _____ **Who made the payment, if not debtor?** _____	_____ _____	_____	$_____
11.2.	_____ **Address** _____ Street _____ _____ City State ZIP Code **Email or website address** _____ **Who made the payment, if not debtor?** _____	_____ _____	_____	$_____

12. Self-settled trusts of which the debtor is a beneficiary

List any payments or transfers of property made by the debtor or a person acting on behalf of the debtor within 10 years before the filing of this case to a self-settled trust or similar device.
Do not include transfers already listed on this statement.

❑ None

Name of trust or device	Describe any property transferred	Dates transfers were made	Total amount or value
_____ **Trustee** _____	_____ _____	_____	$_____

13. Transfers not already listed on this statement

List any transfers of money or other property—by sale, trade, or any other means—made by the debtor or a person acting on behalf of the debtor within 2 years before the filing of this case to another person, other than property transferred in the ordinary course of business or financial affairs. Include both outright transfers and transfers made as security. Do not include gifts or transfers previously listed on this statement.

❑ None

	Who received transfer?	Description of property transferred or payments received or debts paid in exchange	Date transfer was made	Total amount or value
13.1.	_____	_____	_____	$_____
	Address	_____		
	_____ Street			
	_____			
	_____ City State ZIP Code			
	Relationship to debtor			
	_____			
	Who received transfer?	_____	_____	$_____
13.2.	_____	_____		
	Address			
	_____ Street			
	_____			
	_____ City State ZIP Code			
	Relationship to debtor			
	_____			

Part 7: Previous Locations

14. **Previous addresses**

List all previous addresses used by the debtor within 3 years before filing this case and the dates the addresses were used.

❑ Does not apply

	Address	Dates of occupancy
14.1.	_____ Street _____ _____ City State ZIP Code	From _____ To _____
14.2.	_____ Street _____ _____ City State ZIP Code	From _____ To _____

Part 8: Health Care Bankruptcies

15. Health Care bankruptcies

Is the debtor primarily engaged in offering services and facilities for:

— diagnosing or treating injury, deformity, or disease, or

— providing any surgical, psychiatric, drug treatment, or obstetric care?

- ❑ No. Go to Part 9.
- ❑ Yes. Fill in the information below.

	Facility name and address	Nature of the business operation, including type of services the debtor provides	If debtor provides meals and housing, number of patients in debtor's care
15.1.	_____ Facility name _____ Street _____ _____ City State ZIP Code	_____ _____ **Location where patient records are maintained** (if different from facility address). If electronic, identify any service provider. _____ _____	_____ **How are records kept?** *Check all that apply:* ❑ Electronically ❑ Paper

	Facility name and address	Nature of the business operation, including type of services the debtor provides	If debtor provides meals and housing, number of patients in debtor's care
15.2.	_____ Facility name _____ Street _____ _____ City State ZIP Code	_____ _____ **Location where patient records are maintained** (if different from facility address). If electronic, identify any service provider. _____ _____	_____ **How are records kept?** *Check all that apply:* ❑ Electronically ❑ Paper

Part 9: Personally Identifiable Information

16. Does the debtor collect and retain personally identifiable information of customers?

- ❑ No.
- ❑ Yes. State the nature of the information collected and retained. _____

  Does the debtor have a privacy policy about that information?

  - ❑ No
  - ❑ Yes

17. Within 6 years before filing this case, have any employees of the debtor been participants in any ERISA, 401(k), 403(b), or other pension or profit-sharing plan made available by the debtor as an employee benefit?

- ❑ No. Go to Part 10.
- ❑ Yes. Does the debtor serve as plan administrator?

  - ❑ No. Go to Part 10.
  - ❑ Yes. Fill in below:

Name of plan	Employer identification number of the plan
_____	EIN: ___ ___ – ___ ___ ___ ___ ___ ___ ___

Has the plan been terminated?

- ❑ No
- ❑ Yes

Part 10: Certain Financial Accounts, Safe Deposit Boxes, and Storage Units

18. Closed financial accounts

Within 1 year before filing this case, were any financial accounts or instruments held in the debtor's name, or for the debtor's benefit, closed, sold, moved, or transferred?

Include checking, savings, money market, or other financial accounts; certificates of deposit; and shares in banks, credit unions, brokerage houses, cooperatives, associations, and other financial institutions.

❑ None

	Financial institution name and address	Last 4 digits of account number	Type of account	Date account was closed, sold, moved, or transferred	Last balance before closing or transfer
18.1.	Name Street City State ZIP Code	XXXX–___ ___ ___ ___	❑ Checking ❑ Savings ❑ Money market ❑ Brokerage ❑ Other_____	_____	$_____
18.2.	Name Street City State ZIP Code	XXXX–___ ___ ___ ___	❑ Checking ❑ Savings ❑ Money market ❑ Brokerage ❑ Other_____	_____	$_____

19. Safe deposit boxes

List any safe deposit box or other depository for securities, cash, or other valuables the debtor now has or did have within 1 year before filing this case.

❑ None

Depository institution name and address	Names of anyone with access to it	Description of the contents	Does debtor still have it?
Name Street City State ZIP Code	Address		❑ No ❑ Yes

20. Off-premises storage

List any property kept in storage units or warehouses within 1 year before filing this case. Do not include facilities that are in a part of a building in which the debtor does business.

❑ None

Facility name and address	Names of anyone with access to it	Description of the contents	Does debtor still have it?
Name Street City State ZIP Code	Address		❑ No ❑ Yes

Part 11: Property the Debtor Holds or Controls That the Debtor Does Not Own

21. Property held for another

List any property that the debtor holds or controls that another entity owns. Include any property borrowed from, being stored for, or held in trust. Do not list leased or rented property.

❑ None

Owner's name and address	Location of the property	Description of the property	Value
_____ Name _____ Street _____ _____ City State ZIP Code	_____ _____ _____	_____ _____ _____	$_____

Part 12: Details About Environmental Information

For the purpose of Part 12, the following definitions apply:

- *Environmental law* means any statute or governmental regulation that concerns pollution, contamination, or hazardous material, regardless of the medium affected (air, land, water, or any other medium).
- *Site* means any location, facility, or property, including disposal sites, that the debtor now owns, operates, or utilizes or that the debtor formerly owned, operated, or utilized.
- *Hazardous material* means anything that an environmental law defines as hazardous or toxic, or describes as a pollutant, contaminant, or a similarly harmful substance.

Report all notices, releases, and proceedings known, regardless of when they occurred.

22. **Has the debtor been a party in any judicial or administrative proceeding under any environmental law?** Include settlements and orders.

❑ No
❑ Yes. Provide details below.

Case title	Court or agency name and address	Nature of the case	Status of case
_____ **Case number** _____	_____ Name _____ Street _____ _____ City State ZIP Code	_____ _____ _____	❑ Pending ❑ On appeal ❑ Concluded

23. **Has any governmental unit otherwise notified the debtor that the debtor may be liable or potentially liable under or in violation of an environmental law?**

❑ No
❑ Yes. Provide details below.

Site name and address	Governmental unit name and address	Environmental law, if known	Date of notice
_____ Name _____ Street _____ _____ City State ZIP Code	_____ Name _____ Street _____ _____ City State ZIP Code	_____ _____ _____	_____

24. **Has the debtor notified any governmental unit of any release of hazardous material?**

❑ No
❑ Yes. Provide details below.

Site name and address	Governmental unit name and address	Environmental law, if known	Date of notice
Name Street City State ZIP Code	Name Street City State ZIP Code		

Part 13: Details About the Debtor's Business or Connections to Any Business

25. **Other businesses in which the debtor has or has had an interest**

List any business for which the debtor was an owner, partner, member, or otherwise a person in control within 6 years before filing this case. Include this information even if already listed in the Schedules.

❑ None

	Business name and address	Describe the nature of the business	Employer Identification number Do not include Social Security number or ITIN.
25.1.	Name Street City State ZIP Code		EIN: ___ ___ – ___ ___ ___ ___ ___ ___ ___ **Dates business existed** From _____ To _____
25.2.	Name Street City State ZIP Code		EIN: ___ ___ – ___ ___ ___ ___ ___ ___ ___ **Dates business existed** From _____ To _____
25.3.	Name Street City State ZIP Code		EIN: ___ ___ – ___ ___ ___ ___ ___ ___ ___ **Dates business existed** From _____ To _____

26. **Books, records, and financial statements**

26a. List all accountants and bookkeepers who maintained the debtor's books and records within 2 years before filing this case.

❑ None

	Name and address	Dates of service
26a.1.	Name Street City State ZIP Code	From _____ To _____
26a.2.	Name Street City State ZIP Code	From _____ To _____

26b. List all firms or individuals who have audited, compiled, or reviewed debtor's books of account and records or prepared a financial statement within 2 years before filing this case.

❑ None

	Name and address	Dates of service
26b.1.	Name Street City State ZIP Code	From _____ To _____
26b.2.	Name Street City State ZIP Code	From _____ To _____

26c. List all firms or individuals who were in possession of the debtor's books of account and records when this case is filed.

❑ None

	Name and address	If any books of account and records are unavailable, explain why
26c.1.	Name Street City State ZIP Code	

	Name and address	If any books of account and records are unavailable, explain why
26c.2.	Name Street City State ZIP Code	

26d. List all financial institutions, creditors, and other parties, including mercantile and trade agencies, to whom the debtor issued a financial statement within 2 years before filing this case.

❑ None

	Name and address
26d.1.	Name Street City State ZIP Code

	Name and address
26d.2.	Name Street City State ZIP Code

27. **Inventories**

Have any inventories of the debtor's property been taken within 2 years before filing this case?

❑ No

❑ Yes. Give the details about the two most recent inventories.

Name of the person who supervised the taking of the inventory	Date of inventory	The dollar amount and basis (cost, market, or other basis) of each inventory
_____	_____	$_____

	Name and address of the person who has possession of inventory records
27.1.	Name Street City State ZIP Code

Name of the person who supervised the taking of the inventory	Date of inventory	The dollar amount and basis (cost, market, or other basis) of each inventory
_____	_____	$_____

Name and address of the person who has possession of inventory records

27.2. _____
Name
_____
Street
_____
_____
City State ZIP Code

28. **List the debtor's officers, directors, managing members, general partners, members in control, controlling shareholders, or other people in control of the debtor at the time of the filing of this case.**

Name	Address	Position and nature of any interest	% of interest, if any

29. **Within 1 year before the filing of this case, did the debtor have officers, directors, managing members, general partners, members in control of the debtor, or shareholders in control of the debtor who no longer hold these positions?**

❑ No
❑ Yes. Identify below.

Name	Address	Position and nature of any interest	Period during which position or interest was held
			From _____ To _____
			From _____ To _____
			From _____ To _____
			From _____ To _____

30. **Payments, distributions, or withdrawals credited or given to insiders**

Within 1 year before filing this case, did the debtor provide an insider with value in any form, including salary, other compensation, draws, bonuses, loans, credits on loans, stock redemptions, and options exercised?

❑ No
❑ Yes. Identify below.

Name and address of recipient	Amount of money or description and value of property	Dates	Reason for providing the value
30.1. _____ Name _____ Street _____ _____ City State ZIP Code **Relationship to debtor** _____	_____	_____ _____ _____ _____ _____	_____

	Name and address of recipient			
30.2	_____ Name	_____	_____	_____
	_____ Street		_____	
	_____			
	_____ City State ZIP Code		_____	
	Relationship to debtor		_____	
	_____			

31. **Within 6 years before filing this case, has the debtor been a member of any consolidated group for tax purposes?**

- ❑ No
- ❑ Yes. Identify below.

Name of the parent corporation	Employer Identification number of the parent corporation
_____	EIN: ___ ___ – ___ ___ ___ ___ ___ ___ ___

32. **Within 6 years before filing this case, has the debtor as an employer been responsible for contributing to a pension fund?**

- ❑ No
- ❑ Yes. Identify below.

Name of the pension fund	Employer Identification number of the pension fund
_____	EIN: ___ ___ – ___ ___ ___ ___ ___ ___ ___

Part 14: Signature and Declaration

WARNING -- Bankruptcy fraud is a serious crime. Making a false statement, concealing property, or obtaining money or property by fraud in connection with a bankruptcy case can result in fines up to $500,000 or imprisonment for up to 20 years, or both.
18 U.S.C. §§ 152, 1341, 1519, and 3571.

I have examined the information in this *Statement of Financial Affairs* and any attachments and have a reasonable belief that the information is true and correct.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on _____
MM / DD / YYYY

✘ _____ Printed name _____
Signature of individual signing on behalf of the debtor

Position or relationship to debtor _____

Are additional pages to *Statement of Financial Affairs for Non-Individuals Filing for Bankruptcy* (Official Form 207) attached?

- ❑ No
- ❑ Yes

B2030 (Form 2030) (12/15)

United States Bankruptcy Court

_____ District Of _____

In re

Case No. _____

Debtor

Chapter _____

DISCLOSURE OF COMPENSATION OF ATTORNEY FOR DEBTOR

1. Pursuant to 11 U .S.C. § 329(a) and Fed. Bankr. P. 2016(b), I certify that I am the attorney for the above named debtor(s) and that compensation paid to me within one year before the filing of the petition in bankruptcy, or agreed to be paid to me, for services rendered or to be rendered on behalf of the debtor(s) in contemplation of or in connection with the bankruptcy case is as follows:

   For legal services, I have agreed to accept . . . . . $_____

   Prior to the filing of this statement I have received . . . . . $_____

   Balance Due . . . . . $_____

2. The source of the compensation paid to me was:

   ☐ Debtor ☐ Other (specify)

3. The source of compensation to be paid to me is:

   ☐ Debtor ☐ Other (specify)

4. ☐ I have not agreed to share the above-disclosed compensation with any other person unless they are members and associates of my law firm.

   ☐ I have agreed to share the above-disclosed compensation with a other person or persons who are not members or associates of my law firm. A copy of the agreement, together with a list of the names of the people sharing in the compensation, is attached.

5. In return for the above-disclosed fee, I have agreed to render legal service for all aspects of the bankruptcy case, including:

   a. Analysis of the debtor' s financial situation, and rendering advice to the debtor in determining whether to file a petition in bankruptcy;

   b. Preparation and filing of any petition, schedules, statements of affairs and plan which may be required;

   c. Representation of the debtor at the meeting of creditors and confirmation hearing, and any adjourned hearings thereof;

d. Representation of the debtor in adversary proceedings and other contested bankruptcy matters;

e. [Other provisions as needed]

6. By agreement with the debtor(s), the above-disclosed fee does not include the following services:

CERTIFICATION

I certify that the foregoing is a complete statement of any agreement or arrangement for payment to me for representation of the debtor(s) in this bankruptcy proceeding.

_____ _____

Date *Signature of Attorney*

_____

Name of law firm

SAMPLE MATRIX

UNITED STATES BANKRUPTCY COURT
DISTRICT OF NEBRASKA

Rentrax
PO Box 18888
Portland OR 97218

Yellow Pages
PO Box 2775
McAllen TX 78502

Software Solutions
751 North Lincoln
Fremont NE 68025

Sight & Sound
2055 Walton Road
St. Louis MO 63114

Brentwood Bank
8004 South 48th St.
LaVista NE 68128

Al Thrower
406 Lawrence Lane
Bellevue NE 68005

US West Communications
PO Box 737
Des Moines IA 50338

TMC Long Distance
7000 West Center Road
Ste. 402
Omaha NE 68106

Omaha Public Power
444 So. 16th St. Mall
Omaha NE 68102

Sarpy County Treasurer
Courthouse
Papillion NE 68046

Sarpy County Attorney
Courthouse
Papillion NE 68046

Payment Methods

Cash

Effective May 1, 2012, the US Bankruptcy Court for the District of Nebraska will no longer accept cash.

Checks

The US Bankruptcy Court for the District of Nebraska will only accept checks from attorneys[1]. Debtors-In-Possession (DIP) may pay using an official business check[2].

Credit Cards/ACH

The US Bankruptcy Court for the District of Nebraska now has the ability to accept payments by Credit/Debit Cards or Automatic Clearing House (ACH). The Court can accept all major credit cards. Both convenient methods of payment are processed by Pay.gov.

ACH is a direct debit method in which the payment comes directly out of a checking account. No card number is needed. You will only need to provide a bank routing and account number. This is a great hassle-free way of making a payment.

Money Order/Cashier's Check

The US Bankruptcy Court for the District of Nebraska accepts Money Orders and Cashier's Checks.

Payee	***Acceptable Methods of Payment***
Attorneys	Credit/Debit Card; Check
Debtors	Cashier's Check or Money Order
Debtors-In-Possession	Business Check; Cashier's Check; Money Order
Non-Debtors/Closed-Case Debtors	Credit/Debit Card; Cashier's Check; Money Order

[1] Checks will be accepted from attorneys filing on behalf of clients. Checks may not be accepted on behalf of their own filing. Checks may be refused and an additional payment method may be requested at any time.
[2] The official name of the DIP must be imprinted on the official check. Checks may be refused and an additional payment method may be requested at any time.

U.S. BANKRUPTCY COURT
DISTRICT OF NEBRASKA

In re: _____ **Debtor(s)** **Case No.** _____

DEBTOR'S ELECTRONIC NOTICING REQUEST (DeBN)

CHECK ONLY ONE BOX FOR THE APPLICABLE SECTION BELOW:

☐ **INITIAL REQUEST:** (Check this box to begin receiving notices and orders from the U.S. Bankruptcy Court via email)

Pursuant to Federal Rules of Bankruptcy Procedure 9036, I hereby request receipt of court notices and orders via email, instead of U.S. mail, from the Bankruptcy Noticing Center (BNC) through the U.S. Bankruptcy Court's Debtor Electronic Bankruptcy Noticing (DeBN) program.

I understand that this request is limited to receipt of only notices and orders filed by the U.S. Bankruptcy Court. I will continue to receive documents filed by all other parties, such as the trustee and creditors, via U.S. mail or in person pursuant to court rules.

I understand that I will receive electronic notice of any documents filed by the court in any current or future bankruptcy or adversary case from any bankruptcy court district in which I am listed with the same name and address, including cases where I am listed as a creditor.

I understand that the first time the BNC receives an email bounce-back (undeliverable email), my DeBN account will be automatically disabled. I will then receive notices and orders via U.S. mail, and I must file an updated request form if I wish to reactivate my account.

I understand that enrollment in DeBN is completely voluntarily, and I may file a request to deactivate my account at any time.

I understand that if I already have an active electronic noticing account, that account will be deactivated by creating this DeBN account.

☐ **UPDATE TO ACCOUNT INFORMATION:** (Check this box to make changes to your existing DeBN account)

I request the following update(s) to my DeBN account:

- ☐ I have a new email address as indicated below.
- ☐ I filed a new bankruptcy case, and I have an existing DeBN account. Please review my account to ensure my name and address in my account match this new case.
- ☐ I request reactivation of my DeBN account so that I may receive court notices and orders via email, instead of U.S. mail.

☐ **REQUEST TO DEACTIVATE ELECTRONIC NOTICING:** (Check this box to request deactivation of your DeBN account)

I request deactivation of my DeBN account. I understand that by deactivating my account, I will begin receiving notices and orders filed by the U.S. Bankruptcy Court via U.S. mail, instead of email.
I understand that I will continue to receive electronic notices until such time as the Court has deactivated my account.

I am a debtor in this bankruptcy case, or the debtor's authorized representative if the debtor is a business, and I have read the applicable section check-marked above and understand and agree to the terms and conditions set forth therein. I certify under perjury that the information I am submitting to register for electronic notice is true and correct. Neither the U.S. Bankruptcy Court nor the BNC bears any liability for errors resulting from the information I have submitted on this form.

NOTE: Joint debtors and debtors who already have a DeBN account must file separate request forms for an initial request, account updates and to request account deactivation.

Signature: _____ Date: _____

Printed Name (and title if not the debtor): _____

Email Address (type or print clearly): _____

Enter Email address again: _____

For more information about the DeBN program, visit the Court's website at: www.neb.uscourts.gov

How Do I Request DeBN?

1. Go to the court's website to complete the request form: **www.neb.uscourts.gov**
2. Debtors can file a DeBN request form through their attorney electronically, on their own by USPS mail, by email to DeBN@neb.uscourts.gov or present the completed form at the Clerk's Office.
3. The clerk's office creates your account.

Activation of your account is now complete, and you will receive a confirmation email from the BNC.

From this point forward, all applicable notices and orders filed by the court will be delivered to you via email, as long as your name and address in the bankruptcy case match your name and address in your DeBN account and there are no email transmission failures.

Keep the Court Advised by Filing an Updated Request Form if You:

- Change your email address;
- File a new case after enrolling in DeBN (so the court can make sure your name and address in your DeBN account match your new case); or
- Wish to deactivate or reactivate your account.

Advantages of DeBN:

- **Faster** — You'll receive notices the same day they are filed by the court.
- **Convenient** — Access your notices anywhere you have internet access.
- **No more lost paperwork** — Storing notices on your computer means never losing a paper copy.
- **Less paper clutter** — Helps the environment and reduces paper clutter in your home.
- **It is FREE!**

If you have any questions about the DeBN program, or to file your request form, contact the Clerk's Office:

Omaha:
U.S. Bankruptcy Court
District of Nebraska
Roman L. Hruska U.S. Courthouse
111 S. 18th Plaza, Suite 1125
Omaha, NE 68102
Phone: 402-661-7444

Lincoln:
U.S. Bankruptcy Court
District of Nebraska
Robert V. Denney Federal Building
and U.S. Courthouse
100 Centennial Mall North, Room 460
Lincoln, NE 68508
Phone: 402-437-1625

Court Email: DeBN@neb.uscourts.gov

Debtor Electronic Bankruptcy Noticing

Email Delivery of Notices and Orders

- Signing up is EASY!
- Faster than mail
- Earth-friendly
- Convenient
- It's FREE!

United States Bankruptcy Court
District of Nebraska

What is DeBN?

DEBTOR ELECTRONIC BANKRUPTCY NOTICING (DeBN) is a FREE and voluntary service that allows debtors to request delivery of applicable court notices and orders from the bankruptcy court, through the BNC, via email instead of U.S. mail.

Who is the BNC?

The BANKRUPTCY NOTICING CENTER (BNC) provides services to the bankruptcy court by sending court notices and orders to the parties by either mail or email.

What are Court Notices and Orders?

Court notices and orders refer to the documents filed by the bankruptcy court, which may include, but are not limited to, the following:

- **Notice of Meeting of Creditors** (Provides the date/time/location of the 341 meeting)
- **Notice of Requirement For Financial Management Course**
- **Order Discharging Debtor**

Who Will Serve Me via Email?

By enrolling in DeBN, a debtor consents ONLY to service of court notices and orders filed by the bankruptcy court. The BNC, on the bankruptcy court's behalf, will prepare and send the emails.

No other parties, such as creditors and trustees, are allowed to use the DeBN program to email debtors—all other parties will continue to serve documents upon the debtor via U.S. mail.

Length of Enrollment in DeBN:

A DeBN account remains active, unless:

1) Debtor's account is automatically disabled due to an email transmission failure (email bounce-back); or

2) Debtor files a request to deactivate the account. A debtor may file this request at any time.

As long as the debtor's DeBN account is active, all applicable court notices and orders will be emailed to the debtor by the BNC in **any bankruptcy or adversary case from any district** in which the debtor's name and address matches the name and address in the debtor's DeBN account. This name/address match includes cases where the debtor may be listed as a creditor.

How it Works:

Once the debtor files a DeBN request form, the clerk's office creates the DeBN account. Immediately thereafter, when the court files a notice or order and sends it to the BNC for service upon the debtor, the BNC will email the notice to the debtor at the end of the day. The court notice or order will be emailed as a single PDF attachment, and a separate email will be sent for each court notice or order that has been filed. **Note: The debtor receives only those notices/orders that the court serves upon the debtor.**

There is no limit to the number of times the debtor may view the PDF attachment, print the attachment, save it to his or her computer, or simply retain the email for viewing at any time.

If the PDF attachment exceeds 8 MB, the notice will be sent to the debtor by U.S. mail instead of email.

To learn more about DeBN and to download the request form, please visit the court's website at: www.neb.uscourts.gov